

OFFICIAL RULES AND REGULATIONS

1. A \$2000 bonus will be paid to the referring employee in two installments: \$500 upon hire, and \$1500 when the referred candidate has successfully completed 12 months of employment. Both the referring current employee and the new hire must be currently employed at UCLA Health System at the end of the 12 month period to receive the bonus.
2. All candidates must be referred by a current UCLA Health System employee.
3. Both the referring employee and the hired referral must be current UCLA Health System employees at the time of payout in order to collect the bonus. Referred applicants cannot be current UCLA Health System or UCLA Campus employees.
4. Bonuses will be taxed at the applicable rate.
5. Applications or resumes must be submitted with the applicant's consent. Referral information must be presented to Human Resources/Nurse Recruitment prior to date of hire. The name of the referring employee must be listed on the candidate's application or referral form. Please submit completed referral forms and resumes to the appropriate UCLA Health System Employee Human Resources or Nurse Recruitment representative.
6. All employees of UCLA Health System are eligible for participation with the exception of the Human Resources/Nurse Recruitment Departments, those directly responsible for the referred applicant's hiring decision, and employees in MSP or SMG.
7. Referrals for new grads and per diem positions are not accepted for any employment area. David Geffen School of Medicine hires are exempt from this program.
8. Program was revised June 1, 2009.

DON'T
BE AFRAID
TO BE
GREAT.



DON'T BE AFRAID TO
MAKE A REFERRAL AND
WE'LL GIVE YOU \$2000.

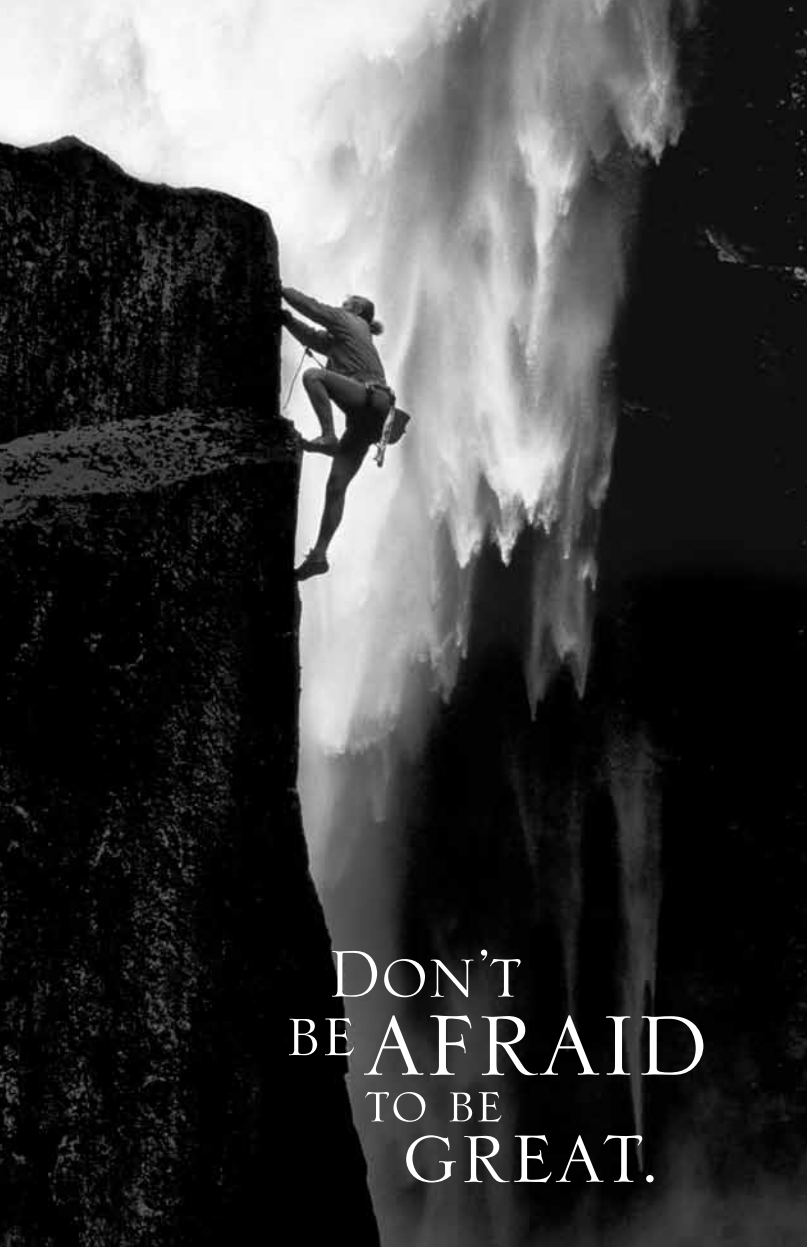
Refer experienced RNs (in ICU and ER only) and Licensed Allied Health professionals (PTs, OTs, Pharmacists and Clinical Laboratory Scientists only) to UCLA Health System. If they are hired you can **EARN \$2000.**

Refer friends, former colleagues – you name it – and be sure to tell them about our great new pay rates, excellent benefits, 403(b), and reduced tuition for continuing education. And think about what you would do with \$2000.

UCLA Health System

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<http://hr.healthcare.ucla.edu>



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The UCLA Health System Employee Referral Program is our way of encouraging you to refer qualified candidates for our current and upcoming hiring needs. With successful referrals, you will earn cash awards of \$2000. Your candidates must have the experience, skills, and interest needed to qualify for our positions. For nursing positions (ICU and ER), please contact **Sheri Monsein toll-free at 866.895.6690, or by fax at 310.825.3102.** For Licensed Allied Health positions, please contact **Robin Clayton at 310.794.0506 or by fax at 310.794.8097.**

Visit us online at: <http://hr.healthcare.ucla.edu>

UCLA Health System

UCLA Health System

Applicant Name: _____

Position(s) of Interest: _____

Referred By: _____

UCLA Department: _____ Mail Code: _____

UCLA Extension: _____ Date of Referral: _____

E-mail Address: _____

Complete this form and give it to the applicant to attach his/her application or resume before submitting it to Health System HR or recruiting department.

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